

# Field Trip Activity Forms

**For every activity off campus, this form must be filled out. If another class is going at the same time, one form can be turned in for all those attending.**

**Drivers for the school vans must attend a van safety class. The office has a list of current drivers. Each Cap van can hold 9 students and 2 adults. These vans must be reserved as soon as possible. The office reserves the vans, or the yellow bus and a driver. You must find/contact van drivers to accompany you.**

**Chaperones must be fingerprinted and have those cards on file. These are the steps for fingerprinting:**

- 1. Pick up fingerprinting card at CAP office.**
- 2. Take card to the sheriff's office and be fingerprinted.**
- 3. CAP will cover the cost.**